



## CENTRAL WASHINGTON AGRICULTURAL MUSEUM

4508 Main Street • Union Gap, WA 98903  
www.centralwaagmuseum.org

### REQUEST FOR FIELD TRIP/SCHOOL TOURS & EDUCATIONAL PROGRAMS

Date: \_\_\_\_\_

Group Name: \_\_\_\_\_

School or Daycare Group: \_\_\_\_\_ Ages or Grades: \_\_\_\_\_

How many will be attending the tour or program? Students: \_\_\_\_\_ Adults: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Date - Time Requested for Tour: \_\_\_\_\_

Second Choice: \_\_\_\_\_

*Please indicate the type of tour being requested below:*

\_\_\_ Field Trip (Museum Tour only)\* (April 1 – October 31) The cost is \$2.00 per student.

\_\_\_ Educational Program Includes hands on opportunities. (Morning and afternoon sessions available Thursday & Friday only, beginning April 1st and running through June 15).\*  
The cost is \$5.00 per student.

\_\_\_ Fall & Summer Tours are available upon request. (Summer schools, Home schools, YMCA, Others)

***\* One adult teacher or chaperone is recommended for every 10 students on a school tour.***

***Educational programs require one teacher or chaperone for every 6 children. Adult Chaperones are free of charge.***

The *Central Washington Agricultural Museum* is an open, outdoor Museum. Please dress appropriate for current weather conditions.

Due to safety reasons, climbing on the machinery is **NOT PERMITTED**. We also ask that the students be courteous to visitors, and refrain from touching Museum artifacts.

*Plan for a minimum of 1 to 1 1/2 hours for the tour and a minimum of 1 1/2 to 2 hours for educational programs.*

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Reservation Policies

To book a field trip or education program, please fill out this form and return it to the Museum. Make checks payable to CWAM. Forms can be scanned and emailed to [info@centralwaagmuseum.org](mailto:info@centralwaagmuseum.org), or mailed to: 4508 Main St., Union Gap, WA 98903.

**Your tour is booked when you receive an email confirmation from the Museum.**

Please allow ample pre-schedule time to schedule a tour. We cannot guarantee tours reserved with less than a two-week advance notice.

*We will try to accommodate all requests, if possible.*

Changes & Cancellation Policy

FOUR WEEKS' NOTICE REQUIRED to cancel or change the date of a Museum Program or Field Trip call 509-457-8735 or send an email to [info@centralwaagmuseum.org](mailto:info@centralwaagmuseum.org). This helps us accommodate other groups. Please include your school name and zip code in your message.

Pre & Post Visit Educational Materials

Pre and Post Educational Materials for Grades 3 & 4 are available on line at [www.centralwaagmuseum.org](http://www.centralwaagmuseum.org) .

Please print, sign, and date below to acknowledge that you agree to the terms of this agreement.

_____	_____	_____
Print Name	Signature	Date

***Thank You for Helping to Keep History Alive!***

*For more information, visit our website at [www.centralwaagmuseum.org](http://www.centralwaagmuseum.org)  
or email your questions to [info@centralwaagmuseum.org](mailto:info@centralwaagmuseum.org).*

**~ PLEASE RETURN THIS FORM TO CWAM FOR APPROVAL AND PLACEMENT ON CALENDAR ~**  
You may wish to make a copy of the signed document for your records.